



### Dear Brothers Secretary,

Central Council met using Zoom on Friday 19<sup>th</sup> April 2020. With the exception of Bro. George Kaza as an apology, all other members were in attendance. Central Council meetings have always been virtual using Skype, but this time it was agreed that using Zoom added the visual dimension that enlightened the discussions. Certainly, this method of meeting brings a new approach and in this dreadful period the world is in, is proving worthwhile at almost every level of our Catenian life.

Using this technology, and thus keeping ourselves in touch with each other is a blessing in itself, but now adding communal prayers, rosary meetings, virtual circle visiting, and sick visiting is something that can continue. Thank God for 'streamed Masses'! My local church now has a virtual congregation of 1600 for Sunday mass.

### VIRTUAL MEETINGS

A question was asked regarding the validity of virtual meetings. It was agreed that as long as it was accepted by the members, and that the protocols of the face to face meeting (with any minor amendment to fit the circumstances) are followed then a virtual meeting is valid. The requirement of Prayers and the Register and Minutes remains. Dress code remains the prerogative of the host Circle. Virtual visiting should be recorded as normal, and is encouraged, particularly at this time.

Please find attached 'Zoom Tips' document for suggestions on keeping safe in Zoom and where to find training and support.

### STRATEGY REVIEW UPDATE

In accordance with the responsibility under rule 20(c), the second stage of the strategy review continues, with work being done by members representing Great Britain (GBNC) Australia (ANC) and the

developing areas (DA'S) and chaired by Bro. Phil Brown. It is hoped that the sub-group will be ready to make a preliminary report to Central Council at the next meeting.

### MEMBERSHIP STATISTICS

According to the statistics held in Head Office as at 1 April 2020 the total worldwide Association membership totaled 8698 (8942).

GBNC 6970 (7249)

ANC 901 (914)

Dev. Areas. 827 (779)

Figures in Brackets reflect the start of the year totals

### ACCOUNTS AND BUDGET REVIEW

A Central Council sub-committee chaired by Bro. John Hogan with members from ANC, GBNC and the DA is to be set up and its Terms of Reference are agreed.

1. Review the reporting format – separation of CC, GBNC and Investment Funds
2. Review the formulae used in calculating the apportionment of Head Office Costs
3. Review the system for submission, assessment, decision and monitoring of projects to be funded from Investment Funds.
4. Review the decision by Grand Council in 2012 to preserve the proceeds from Investment funds to be used only for membership development.
5. Review the calculation of capitation for GB, Australia and the Development Areas.

It is hoped to have a preliminary review at the next Central Council Meeting.



## APPOINTMENT OF THE ASSOCIATION SECRETARY

There was a unanimous vote in favour of approving the appointment of Bro. David Lloyd of Kidderminster & District Circle to become the Association Secretary from June 2020-23. David has been involved in all matters of Head Office, working with me for almost a year, and I am delighted that he has been appointed, and wish him and Jean well.

## ADMINISTRATION MATTERS

Head Office is closed, and all the staff are working from their homes. All the major and urgent matters are being handled, but anything requiring being physically present in Head Office will be delayed. The introduction of the new IT system is continuing and is still on time.

## PROPOSED CHANGE TO RULES.

It was agreed that after 4 years it is time to look at the post restructure rules and regulations where the actual experiences have shown problems and where changes are to be recommended. Terms of Reference are to be drawn up for the next meeting

## RESTRUCTURE REVIEW

Central Council was asked for guidance on the scope of the study regarding the time and breadth to be covered.

## CURRENT & NEW SECRETARIES

If you are handing over your role this year May I thank you for your hard work and commitment to your Circle and Brothers over the past year. I would be grateful if you would pass on this Newsletter and attachments to your successor. Also please ensure that your Provincial Secretary and the Portal are updated with the correct email address, so that we can continue to communicate with your Circle.

If you are new to the role of Secretary, welcome and congratulations on your new office. The Head Office staff will endeavour to provide you with guidance and support over the coming year.

I have attached a Portal Information Sheet which will be a reminder for current Secretaries and a useful source of information for new Secretaries. Please do not hesitate to contact Head Office with any queries, support or training requirements. The contact email addresses are;

Membership: [membership@thecatenians.com](mailto:membership@thecatenians.com)

Finance: [finance@thecatenians.com](mailto:finance@thecatenians.com)

Bursary: [katey.wood@thecatenians.com](mailto:katey.wood@thecatenians.com)

Operations & Other enquiries:  
[gill.board@thecatenians.com](mailto:gill.board@thecatenians.com)

## DIRECTORY 2020-2021

The new Directory 2020-2021 will be available on the Members Portal on Monday 27<sup>th</sup> April. To access please click the link below and enter your username and password

<https://portal.thecatenians.com/>

The Directory is in the top black horizontal menu bar.

In line with my previous Newsletter the Directory for 2020-2021 will be provided as individual files. These will comprise of the following and will be password protected on the Portal,

1. **Preliminary information**, which covers the Title pages, Aims & Values, Past Grand & National Presidents, and Officers of the 4 Councils etc.
2. **Members spreadsheet** (Excel) – showing all the ‘Member’ information just as is in the .pdf Directory at present. This spreadsheet is capable of interrogation to find members.
3. **Officers spreadsheet** (Excel)– Showing all ‘Officers’ for Circles, Provinces and Councils



**CATENIANS**  
FRIENDSHIP IN FAITH

# CC Updates

Issue No.15. Apr 2020

4. **Circle Meeting spreadsheet (Excel)** – Showing all Circles with their meeting information etc.
5. **List of Circles and Provinces** – Active & also those Surrendered their charters

We plan to update the files quarterly, so unlike previous editions where the pdf. was a snapshot on a given date, from now on the information will remain fairly current.

## SINGLE INVOICE FOR CAPITATION & CATENA

Janet Harris, Accounts Manager, has been sending out your Circle member details in readiness for preparing the single Invoice next week. Please note the following points from the email you and your Treasurer will have received.

1. No changes can be accepted once the Invoices have been issued
2. Collection of payments have been deferred and will be taken in the 5 monthly instalments from August to December.

## GDPR DATA PROTECTION UPDATE

The Catenian Association will be reviewing specifically its GDPR and other national Data Control requirements and advice during May, we will advise on the revised information and upload to the Members Area website as it becomes available.

As the Secretary may I remind you of your obligations in continuing to protect members personal data and only retain data that is necessary.

Please refer to the Members Area website for further information.

<https://www.thecatenians.com/members/gdpr-data-protection/>

Would you please relay the details of this Newsletter to the members of your Circles/Groups.

Sincerely and Fraternally,

**Bernard Noakes**  
**Association & GB National Secretary**